

23 August 2018

Dr Lihong Zheng
36 Franklin Drive
Estella NSW 2650

Email: lzheng@csu.edu.au

Dear Dr Zheng,

OFFER OF RESEARCH FELLOWSHIP

On behalf of the Deputy Vice-Chancellor (Research, Development & Industry) it is my pleasure to offer you a CSU Research Fellowship. Details of the fellowship are set out in this letter, which contains important information that you should read before accepting this appointment.

Position	Research Fellow
School	School of Computing and Mathematics
Faculty	Faculty of Business, Justice and Behavioural Science
Responsible to	Head of School and Deputy Vice-Chancellor (RDI) (specific areas of responsibility are outlined below)
Nature of Fellowship	Fixed term
Research Sphere	Sustainable Environments
Commencement date	1 January 2019
Cessation date	31 December 2020
Work Function	<p>For the duration of the fellowship, your workload allocation will be different to the provisions outlined under Clause 30 of the Charles Sturt University Enterprise Agreement 2013-2016.</p> <p>Your work function will be designated as <i>Research Focussed</i>.</p> <p>Your workload allocation will comprise:</p> <p>60% - Research Output (responsible to the Head of School) 30% - Research Leadership (responsible to the DVC RDI) 10% - Administration (responsible to the Head of School)</p>
Cessation advice	At the conclusion of this Research Fellowship, you will return to your substantive position as full time Senior Lecturer in Computing at Level C in the School of Computing and Mathematics, Faculty of Business, Justice and Behavioural Science and previous workload arrangements.
Special Conditions (i)	This Research Fellowship is offered under the existing terms and conditions of your current substantive appointment. If there are any changes to your substantive appointment during the term of this Fellowship, your eligibility to continue the Fellowship will be reviewed by the DVC RDI.

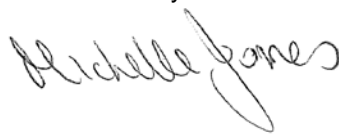
Special Conditions (ii)	Continuation of this Fellowship is conditional upon the meeting performance indicators outlined in Attachment A and will be monitored under the Employee Development and Review Scheme (EDRS). Upon commencement of the Fellowship, you will be required to meet with the Head of School and DVC RDI to develop and agree on specific objectives.
Special Conditions (iii)	Extended leave during the period of the Fellowship will not be approved. Exceptional circumstances will be reviewed on a case by case basis in conjunction with the Head of School and DVC RDI.

Until this letter has been signed and returned, and you have commenced your Fellowship you will not have accepted this appointment. Your acceptance should be returned to the HR Service Centre and copied to the DVC RDI.

If you wish to accept this appointment, please sign and date this letter where indicated, and return to the HR Service Centre within seven (7) days of the date of this letter, otherwise this offer will expire.

I have every confidence that you will find this opportunity both rewarding and professionally challenging.

Yours sincerely



Michelle Jones

Acting Director, HR Partnerships

TL:kb

cc Deputy Vice-Chancellor (Academic)
Deputy Vice-Chancellor (RDI)
Executive Dean, Faculty of Business, Justice and Behavioural Science
Head, School of Computing and Mathematics
HR Service Centre

Attachment A – Research Fellowships & Senior Research Fellowships 2018

ACCEPTANCE:

Signed _____ /_____/_____
LIHONG ZHENG Date

DOCUMENTATION RETURN:

Acceptance of Offer

Please return your acceptance to the HR Service Centre, copied to the DVC, RDI

Email – hr@csu.edu.au and markelly@csu.edu.au

Fax – (02) 6338 4406 or +61 2 6338 4406

Mail – HR Service Centre, Charles Sturt University, Panorama Avenue, Bathurst 2795, Australia